**SUMMARY Of QUALIFICATIONS**

* Pharmacist with a master’s degree in Quality Management
* 15 years of progressive experience in pharmacy administration and coordination
* More than 10 years in the organization and management of projects
* Proven ability in procurement and building strong relationships with clients
* Proven skills in communication, anticipating and prioritizing needs, data management and project execution
* Interprofessional Advisory Committee member to the Ministry of Health, Government of Tunisia on scientific protocols and procedures
* Proficient in MS Office
* Accurate and detail oriented
* Good research and analytical skills
* Professional and respectful collaborator, able to work independently
* Solution oriented and problem-solving skills, able to work under pressure
* Manage multiple projects while ensuring optimal quality and meeting deadlines
* Fluent in English, French and Arabic, basic communication in Russian

**PROFESSIONAL EXPERIENCE**

**Supervisor, Ministry of Health, COVID-19 2021- 2022**

Vaccination Clinics, Tunis Tunisia

* Working within an interprofessional healthcare team to oversee nurses with the preparation and administration of COVID-19 vaccinations. Responsible for quality control of vaccines including quantity, dosage amount and recording lot numbers.

**Development Manager 2018 – 2022**

Biopharma, Tunis, Tunisia

* Researched and negotiated with suppliers for purchase of esthetic surgical and dialysis products.
* Prepared documents for submission for government approval of new products to the market.
* Developed training/marketing materials to support medical sales representatives.
* Follow-up with clients to ensure customer satisfaction.
* Conducted market analysis and strategized on trends in esthetic surgery to promote sales.
* Organized medical meetings/factory tours to promote medical device products.

**Advisor, Quality Manager 2016 – 2017**

Ministry of Health, Tunis, Tunisia

* Interprofessional advisory committee member working on scientific protocols and procedures for disease management including antimicrobial stewardship, H1N1, Hepatitis C, and COVID – 19.
* Advising on protocols for hospital equipment procurement.

**Jury panel member for evaluation of pharmacy students** **2011- 2017**

University of Monastir, Monastir Tunisia

* Supervised pharmacy students during practicum placements in hospital pharmacy.
* Prepared the content of the oral examination on the hospital and clinical pharmacy internship
* Evaluated the content of the students' practicum report
* Participated in the deliberation and validation of the internship

**Pharmacy Manager** **2010 – 2017**

Habib Thameur Hospital Tunis, Tunisia

* Supervised the day-to-day operations of the pharmacy at a large acute care teaching hospital.
* Developed annual pharmacy budget, managed pharmacy supplies, supervised pharmacy technicians, validated and distributed medications, developed and implemented policies.
* Member of multidisciplinary hospital administration committee (technical and financial evaluation), prepared comprehensive annual activity reports outlining the status of the pharmacy for the committee.
* Managed the project to successfully implement a new hospital-wide medication distribution system (Pyxis) - supported the project from conception to successful implementation, including development of the project work plan, staff training and evaluation.
* Implemented the project to move from paper to computerized records in the pharmacy - responsibilities included advising software developers on processes and protocols necessary to ensure compliance with safe medication management practices.
* Developed and delivered continuing education sessions (medication regulation, new drugs band medical devices, narcotic management) for interprofessional staff
* Prepared technical specification reports for tender submission of medical devices to the Ministry of Health and the Ministry of Finance.
* Implemented patient safety protocols for management of cardiac stent treatment.
* Implemented quality control measures to comply with certification requirements to support the hospital's accreditation process.

**Pharmacist, Manager 2009 – 2010**

Farza Pharmacy in Ariana – Tunis, Tunisia

* Managed a community pharmacy’s day to day operations including pharmacy supply management, supervision of pharmacy technicians.
* Validated, prepared and dispensed medications including intramuscular injections, provided patient teaching as needed.

**EDUCATION**

**New Regulations Governing Public Procurement, certificate 2016**

Ministry of Health, Tunis, Tunisia 2016

**Master’s Degree in Quality Management in Health 2013**

University of Monastir, Monastir, Tunisia

Canadian Equivalency with World Education Services Canada in 2020

**Master of Pharmacy with Distinction 2007**

Academy of Medicine of Moscow, Moscow, Russia

Comparative evaluation of the pharmacist's degree with Registration and Benchmarking Branch, Ministry of immigration Quebec in 2020

**CONTINUING EDUCATION / PUBLICATION/ MEMBERSHIP**

* PMP Courses, World Skills, Ottawa ON, February 2023 – present
* English for Business Project Management course, World Skills, Ottawa ON, January 2023 – present
* “Implantation of secure cabinets in our University Hospital Center. Satisfaction Survey”, poster presented at the Hopipharm conference Paris, (May 2016) co-authors M Farhat,H.Khazri
* “Computerized prescription management for discharged patients” poster presented at the Nursing Day Conference, Habib Thameur Hospital (April 2016) M.Farhat, S.Derbel
* Member of the Tunisian Council of the Order of Pharmacists – 2008 – present