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Finance / Audit / Budget / Controlling

SUMMARY

With more than 15 years' experience without interruption including 09 years on the finance teams of the one of the Oil & Gas sector leader and 05 years as Finance Project Manager in the second worldwide railway leader, this allowed me to build strong skills and experience in the various Finance & Management professions.

SKILLS

Professional: Controlling, Audit, invoicing, Tax, Reporting, Manage, Budgeting.

Languages: French: Excellent, English: Intermediate, Arabic: Native.

IT: Microsoft office skills (Word, Excel, Power Point, Outlook), SAP, ADEL Trainer, Sun System, and Maximo skills.

Soft Skills: Hard worker, Meticulous, able to do multi-task effectively, Able to learn and apply quickly and effectively.

PROFESSIONAL EXPERIENCE

Head of Finance Project Controller

2019 - 2022

➤ ALSTOM (Algeria)

- Manage the controlling and financial reporting of projects in accordance with internal control rules.
- Ensure project accounting is in accordance with Company guidelines; define milestone and liaise with accounting for revenue recognition.
- Organize the project reviews from start to the end of each contract.
- Ensure consistency with project teams (Planner, Sourcing, ...).
- Analyze the execution performance and propose action plans to improve contract margin and cash profile as well as corrective action plans to mitigate identified risks.

Finance Project Controller

2016 - 2019

➤ ALSTOM (Algeria)

- Be the economic and financial advisor of the Project Manager.
- Prepare with the Project Manager the periodic reviews including monitoring of the costs and all studies.
- Control the project results and ensure full use of the risk/opportunity management tools.
- Ensure customer billing and play an active role in achieving customer payment on time.
- Control the project budget and managing the work package allocation process.
- Participate in the project steering committee, risk analysis meeting and all decisions concerning the financial or contractual aspects of the project.

OPEX Cost Engineer**2015 - 2016**

➤ **British Petroleum Exploration (El Djazair) Ltd – Joint venture between British Petroleum/ Equinor & SONATRACH – (Algeria)**

- Agree monthly contractual billings; perform invoice verification, approval and interface with finance cost analyst to ensure timely payment of various invoices related to Main Operations Contracts.
- For main Operations contracts, produce monthly accrual and cash call data for the Finance Dept.
- Monitor Commitment and Expenditure against approved budget / Contracts values.
- Generate accurate expenditure forecasts for Operations contracts.
- Ensure accurate cost allocation.
- Support OPS CAM's in solving commercial issues with suppliers.
- Prepare and provide accurate and timely Operations cost report for Field Operations teams, management and Shareholders.
- Assist with Annual Work Program and Budget preparation for OPEX (Operations Expenditures).
- Prepare miscellaneous ad-hoc reports as and when required for management & Shareholders.
- Perform ad hoc internal and external audits as required.

Reporting Accountant**2012 - 2015**

➤ **British Petroleum Exploration (El Djazair) Ltd – Joint venture between British Petroleum/ Equinor & SONATRACH – (Algeria)**

- Manage monthly accruals processes to ensure they are properly executed, and the results accurately represent activity.
- Ensuring the correct application of invoices Cost code.
- Follow up and update the drilling, facilities and compression AFEs.
- Supporting the reporting team to prepare the budget and the five-year plan (PMTE).
- Supporting the senior shareholders reporting for the end year closing (OPEX & CAPEX).
- Responsible and managing the JV insurance.

Fixed Asset Accountant**2010 - 2012**

➤ **British Petroleum Exploration (El Djazair) Ltd – Joint venture between British Petroleum/ Equinor & SONATRACH – (Algeria)**

- Prepare Monthly Minor Capital reconciliation report between SUN system, Purchasing requests and Physical Inventory Register.
- Prepare Sonatrach Fixed assets report (Fichier comptable des équipements amortissables).
- Advice code specification to the Team for Minor Capital Invoices and Purchase request (PR).
- Assist in the preparation and follow-up on matters relating to request from Sonatrach & E&Y auditors for fixed assets.
- To work close with Finance department and SCM for can prepare our JV's Fixed Assets/Minor Capital procedure.
- Assist SCM for can do/build up the Physical Inventory.
- Involving daily the fixed asset register, booking the assets into the SUN Fixed Asset Register, run Depreciation and accounting the assets.
- Assist General Accounting & Team Leader for Ad hoc issues.

Accounting & Tax Support**2008 - 2010**

➤ **British Petroleum Exploration (El Djazair) Ltd – Joint venture between British Petroleum/ Equinor & SONATRACH – (Algeria)**

- Assist the Tax Accountant in Algerian tax issues such as:
- Payroll tax data inputs and calculations.
- Assist in IBS Withholding tax issues and preparations.

- VAT calculations.
- Additional activities include:
- Assist in billing of costs between the two Joint Ventures and other billing issues.
- Assist in the preparation and follow-up on matters relating to Service Work Orders (SWOs) requisitioning support from the shareholders.
- Assist in monthly Balance Sheet review.
- Assist in annual financial audits and Cost Recovery audits.
- Assist in ad hoc financial analyses.
- Assist in financial reconciliation matters.

General Accountant Assistant

2007 - 2008

➤ KAHRIF – National Electrification Company - (Algeria)

- Assist the Accountant in Algerian tax.
- Assist in monthly Balance Sheet review.
- Assist in annual financial audits.
- Assist in financial reconciliation.

ADDITIONAL SKILLS

- Chairman of “Flambeau Olympic de Constantine Association” swimming & water polo team.

STUDIES, DIPLOMAS & COURSES

- June 2003
 - Scientific baccalaureate.
- 2003 – 2007
 - University degree (Bachelor) in Management, specialization in finance from Mentouri Constantine University – Algeria.