

Adlane Adjaoud, CFE (Bilingual Audit Professional)

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SUMMARY OF QUALIFICATIONS

- **Bilingual Certified Fraud Examiner “CFE” (Association of Certified Fraud Examiner – ACFE).**
- Over 10 years’ experience in internal auditing, compliance and internal investigation, in various industries, namely: Oil and Gas, Telcom and Industrial and Healthcare gases.
- Demonstrated effectiveness in completing assurance and consulting internal audit engagements and providing added value recommendations, to meet the organizations objectives.
- Extensive background working with the International Professional Practices Framework (IPPF-IIA) and internal audit techniques.
- Compliance and fraud risk management assessment and mitigation.

ACHIEVEMENTS

- Developed from the scratch SOPs (Standard Operating Procedures):
 - Following-up implementation of internal audit recommendations and Management action plans.
 - Clearing of external auditors’ findings.
 - Integrity Line, a direct link for employees to disclose unethical or non-compliance activities within the company.
- Contributed in:
 - The improvement of the audit files periodic review process.
 - Internal Audit quality assessment, process, and reporting.

WORK EXPERIENCE

Internal Audit Coordinator

Sept 2020 – Nov 2021

ATM Mobilis – Telecom

- Contributed effectively to drafting the annual risk-based audit plan.
- Developed and improved Internal Audit SOPs (Standard Operating Procedure).
- Conducted quality assurance monitoring of audit files.
- Reviewed the results of the periodic self-assessments of the audit activity to ensure effective audit practices are complying with the IIA standards.
- Followed-up the effective implementation of internal audit recommendations.
- Coordinated the implementation of action plans to the external auditors’ findings.
- Conducted on-demand specific audits and internal investigations.

Head of Internal Audit & Compliance

Mar 2020 – Aug 2020

Linde PLC – Industrial and Healthcare gases

- Monitored and presented the annual risk-based audit plan to the Board of Directors, for approval seek.
- Communicated the audits results to the Board of Directors and to the General Manager.
- Ensured the effective implementation of the Internal Audit’s recommendations.
- Monitored the execution of periodic compliance’s trainings and carried-out compliance trainings for non-computer users.
- Ensured the compliance guidelines application (anti-corruption, competition law, business partners...).
- Supported other departments in compliance’s topics.
- Promoted the ethic and integrity.
- Prepared and presented the periodic Compliance Business Reviews.

Audit & Compliance Manager**Dec 2018 – Feb 2020***Linde PLC – Industrial and Healthcare gases*

- Led internal audit engagements.
- Validated the audit objectives and the detailed audit programs to ensure the scope of the audit enclosed the key areas of risk.
- Supervised the filed work and execution of the audit programs, and facilitated the audit teamwork, when needed.
- Reviewed the audit evidence and supporting documentation.
- Reviewed internal audit draft reports.
- Conducted the closing meeting with the audit's clients.
- Coordinated the execution of the risk self-assessment.
- Investigated on fraud and ethics on behalf the Compliance group team.

Senior Auditor**Jul 2017 – Dec 2018***Linde PLC – Industrial and Healthcare gases*

- Collected, analyzed and assessed information using analytical auditing procedures.
- Participated in audits and collaborated with manager to ensure that high quality engagements results are provided on a timely basis.
- Consulted with clients throughout audits to ensure a common understanding of facts, the recognition of major findings.
- Maintained effective relationships with clients and stakeholders.
- Gathered appropriate evidence to support the audit reports.
- Followed-up and validated the implementation of actions plans to address audit recommendations.

Internal Audit Manager**Jul 2016 – Jun 2017***ATM Mobilis – Telecom*

- Managed a dedicated team, of six (06) people.
- Defined the audit scopes and audit procedures.
- Reviewed the audit findings and their supporting evidence.
- Discussed the audit results with clients and agreed on the audit recommendations and the action plans.
- Validated the audit reports and reviewed the audit files.
- Maintained working relationship with key contacts in different organization departments.

Internal Auditor**Jan 2011 – Jun 2017***Sonatrach – Oil & Gas*

- Gathered relevant information about the entity aiming to have a global overview of operations.
- Assessed internal controls of the entity and elaborate the audit work program.
- Performed the audit work program aiming to assess whether Internal Controls are operating properly and complying with how they were described. Additionally, discussed any significant finding with the auditee.
- Compiled and consolidated all fieldwork results with audited unit management and agree on action plans with timeframes.

EDUCATION

Bachelor's degree in business administration (Management)***2004 – 2008***University of Algiers – Algeria***PROFESSIONAL DEVELOPMENT**

Certified Internal Auditor (CIA)**In progress***The Institute of Internal Auditors - IIA*